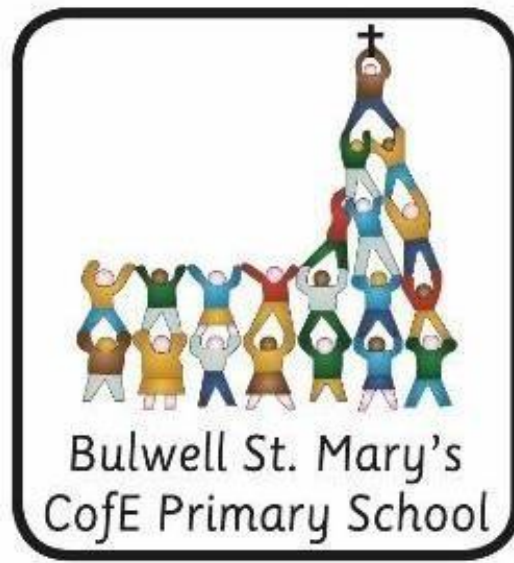




Bulwell St. Mary's C of E Primary School

Privacy Notice: Filtering and Monitoring



Vision

Creating & inspiring a community where everyone recognises their self-worth as a unique child of God. Here we aim to develop a love of learning that enthuses and ignites hope for the future.

As the Angel Gabriel said to St. Mary:

"Nothing is impossible with God." Luke 1: 37

Mission

To ensure every child flourishes and can explore life in all its fullness.

'I came to give life - life in all its fullness'

John 10:10

Values

We are proud to be a Take Care school where we live out our school values through the four main aspects of Take Care.

Bulwell St. Mary's is a proud Church of England school that develops Christian values and morals. We focus on 6 key values: Respect, Friendship, Courage, Honesty, Forgiveness and Creativity.



Take Care of Ourselves

Honour God with your body.
1 Corinthians 6:20



Respect

Do to others as you would like them to do to you.
Luke 6:31



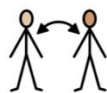
Honesty

Let us tell our neighbours the truth, for we are all parts of the same body.
Ephesians 4:25



Take Care of Each Other

Love your neighbour as yourself.
Matthew 22:39



Friendship

Dear friends, since God so loved us, we also ought to love one another.
1 John 4:11



Forgiveness

If you forgive others their sins your heavenly Father will also forgive you.
Matthew 6:14



Take Care of Our Work

Let your good deeds shine out for all to see.
Matthew 5:16



Take Care of our School and World

God took the man and put him in the Garden of Eden to work it and take care of it.
Genesis 2:15



Courage

Be strong and courageous, do not be afraid.
Joshua 1:9



Creativity

We have different gifts according to the grace given to each of us.
Romans 12:6



This allows our children to grow as individuals and interact positively with each other in all situations they encounter. The values are a way of life rather than a set of rules to be followed which allows our children to become respectful, thoughtful, content and happy. Prayer and worship are an important part of our daily school life. Through getting to know Jesus our children learn the importance of love and respect for all, and how these values are reflected in their own behaviour and attitudes.

Our school motto is '**Where Your Journey Begins**'. We look forward to supporting you and your children along that journey.

Privacy Notice – Filtering and Monitoring School Systems

Our internet and online systems are used to support safeguarding, teaching and learning, pastoral and wellbeing, financial and HR practice and procedures.

To do this we have to be mindful that staff, children, volunteers, and visitors may access the internet to undertake tasks.

We have an obligation to put in place suitable Filtering and Monitoring systems, these will apply to our devices, whether used on site or off site. Filtering and Monitoring will also apply to personal devices that access our internet connection on the site.

Filtering is the safety measure designed to restrict and control the content which can be accessed by staff, children, volunteers, and visitors.

Monitoring concerns the review of user activity on the school's network to promote the safeguarding of staff, children, volunteers, and visitors.

Management of Data

We will use third party systems to manage the Filtering and Monitoring obligations that are Department for Education requirements and are set out in Keeping Children Safe in Education and are part of the wider safeguarding standards that are mandatory.

The records will be retained for 12 months on a rolling process. However, there may be instances where elements need to be retained for a longer period if there are safeguarding concerns.

This data will be processed as part of a Public Task with a Legal Duty to implement the systems and procedures.

What do we do with the data?

The data will be reviewed internally by suitably appointed Safeguarding and IT professionals. There may be occasions when it is necessary to share material with third parties such as the Police, social care or health professionals. Sometimes this can be done without any notification to the person or person who have been the source of the concerns.

If matters need to be raised with individuals this will be done according to our wider data protection, safeguarding and employee policies as is appropriate.

What will it be used for?

- To check that our filtering and monitoring systems are robust and preventing access to inappropriate material.
- To ensure that we are keeping children and adults safe from online risks.
- To review our safeguarding policies and practice.

How long will we keep it?

12 months on a rolling programme.

In the event of a serious safeguarding concern it may be that we need to keep this data longer in order to ensure that the appropriate authorities can conduct any investigations to keep children and adults safe.

How will we store it?

We expect most of the records will be stored electronically on the schools network.

Any paper information will be kept in a locked filing cabinet in the school office. The school office is also locked when not in use and has a keypad system of entry

Will it be shared with others?

The data may be shared as part of safeguarding and data protection reviews by Transform Trust.

In the event of any investigation which may place at child or adult at risk of harm, the data may be shared under the Working Together to Safeguard Children

<https://www.gov.uk/government/publications/working-together-to-safeguard-children--2>

Your data protection rights

For more information about how data is collected, stored, used, and protected, please see the Trust's Data Protection Policy which can be found on our website.

You will find details about your rights and how to access data we hold, and what to do if you are not satisfied or wish to complain.

