



TRANSFORM TRUST
'Together we Achieve'



Bulwell St Mary's Primary School

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Dear Parents and carers,

Please see below for more information regarding the return of all pupils on Monday 8th March 2021. This information includes the same procedures (mostly) that were in place before Christmas.

- All parents/carers coming onto the school site need to wear a face mask (unless medically exempt).
- Social distancing measures and extra handwashing/cleaning will still be in place.
- Pupils will remain in their own classroom bubble, with their class mates, as much as possible.
- F1 and F2 will remain together in 1 bubble (as they were in the autumn term), to allow for outdoor and free flow learning.
- All pupils will be in their class bubbles for breaktimes and lunchtimes. Breaktimes and lunchtimes will be staggered for different bubbles.
- We will continue to offer a breakfast club to all pupils from Monday 8th March from 8.15am; this is currently at the goodwill of the teaching staff (as pupils need to have breakfast in their classroom bubbles). The gate will be open between 8.15-8.30am only, if you would like to use this option. The gate will be locked again at 8.30am, until allocated time slots for pupils.
- Start and finish times will be staggered to allow for social distancing at the gates and at classroom doors. Please arrive and leave at the correct time, in order to minimise contact around the school site. If you have more than one child to drop off, please use the earliest time slot to drop all of your children off. Miss Noy has been operating the gates since September and has altered timings ever so slightly as time has gone on – these timings seem to work best and avoid most 'bottle necks' on site:
 - Year 5 and year 6: arrival time is 8.40am. Finish at 3.00pm.
 - Year 4: arrival time is 8.45am. Finish at 3.05pm.
 - Year 2: arrival time is 8.50am. Finish at 3.07pm.
 - Year 3: arrival time is 8.55am. Finish at 3.10pm.
 - F1 and F2: arrival time is 8.58am. Finish at 3.12pm (lunchtime pick-up and drop off for F1 pupils remains unchanged through the office reception).
 - Year 1: arrival time is 9.00am. Finish as 3.15pm.
- A member of staff (usually Miss Noy) will be at the gate and will open it when you arrive at your allocated time. Older pupils (year 5 & 6) will be expected to enter the site by themselves as much as possible. For younger pupils, one parent only will be allowed to enter through the gate with their child and walk on the path, ensuring social

distancing rules are maintained, to the allocated classroom. Pupils will enter and leave school through the outside classroom doors, not through the office.

- Please walk down the path, through the side gate and around the building towards the classrooms (the same rooms as the autumn term).
- There will be no congregating, playing or standing around with friends on the playground (that goes for parents too!).
- If any of you travel on public transport and have a problem with timings please just let us know.
- There will be a one-way system around the school site to promote everyone's safety. The entrance gate is the Squires Avenue alley gate and the exit gate is the gate at the bottom of Ragdale Road (the bottom playground).
- Please ensure you come in the correct gate, drop off your child and exit through the correct gate.
- It is the same process for collection – in through Squires Avenue alley gate and out through the Ragdale Road gate. Please make sure you are aware of your child's allocated pick up slot – pick up other siblings at the same time as the first slot please. Again, please don't arrive early or late. Please come to the appropriate classroom ensuring a 2-metre distance from other parents and staff.
- Please let your child's class teacher know (a dojo message will suffice) if you will be meeting them on Ragdale Road, at the bottom gate, at the end of the day.
- As school is returning to some kind of 'normal', pupils will be expected to wear school uniform from 8th March.
- All pupils are expected to return on Monday 8th March – normal school procedures about nonattendance will apply. Please phone the school if your child is unwell or not attending school for any reason.
- Please ensure your child brings a water bottle with their name on – this will be sent home each day to be washed. Cups will not be available, so remembering a water bottle is very important.
- There will be milk for our younger pupils but not fruit or tuck shop in the morning, so please send your child with a healthy breaktime snack should they want one (no crisps, chocolate etc.).
- Hot school dinners are still on the menu - all children attending can order a school lunch (free only to Free School Meal and universal free meals pupils) or they can bring their own packed lunch. Because we need to keep bubbles isolated from each other, some pupils will eat their lunch in their classroom.
- Your child will need to bring their reading book/book bag and their P.E. kit. Please don't allow your child to bring anything extra to school – toys, pencil cases, school bags etc. as we are trying to minimise resources going backwards and forwards from home to school and back again. This also includes bikes and scooters – please do not expect to bring and leave them at school.
- Parents/carers will be expected to report any illness or Covid-19 symptoms in their household and follow the existing guidance on self-isolation.
- Children showing Covid-19 symptoms in school will be immediately isolated and sent home. The main symptoms of coronavirus are (according to the NHS website):
 - **high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
 - **new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)

- **loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal
- Please don't be offended or surprised if we send your child home if they have any of the above symptoms – it is difficult to tell whether any symptoms (such as a cough) are coronavirus or not, and we will always be on the cautious side. We have previously sent a child home who then later tested positive for the virus.
- Please let us know of any underlying health issues or if your child is regarded as 'clinically vulnerable'. If your child is regarded as 'extremely vulnerable' please seek medical advice and let us know.

We know, from the number of staff cases we had before and during half-term, that the virus can spread quite quickly and can be difficult to recover from for some adults (we still have some staff who are unwell). I'm saying this, not to scare anyone, but to highlight how important it is to follow the rules – face masks, social distancing, handwashing etc.

I appreciate that this is a long letter and it covers a lot of information. Please ring the school office at any time should you have any concerns or questions or send a dojo message to your child's class teacher.

Yours sincerely,

Miss Godfrey

Headteacher